



**Waverley Borough Council**  
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To: All Councillors

When calling please ask for:  
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Calls may be recorded for training or monitoring  
Date: 2 March 2016

Dear Councillor

A Meeting of the EXECUTIVE was held on Tuesday, 1 March 2016. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON WEDNESDAY, 9 MARCH 2016**. Members must notify Robin Taylor, Head of Policy and Governance, by e-mail, fax, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **four members of the appropriate Overview and Scrutiny Committee may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

## **NOTE FOR MEMBERS**

The item numbers below correspond to the item numbers on the Executive Agenda.

### **AGENDA**

5. **EXECUTIVE FORWARD PROGRAMME**

The Executive has agreed the forward programme of decisions for Waverley Borough Council.

6. **BUDGET MANAGEMENT REPORT**

The Executive has noted the report and given approval to

1. the setting aside of £50,000 of the additional car park income generated from the new tariffs into an earmarked reserve at year end be approved to cover the cost of modifying the car park machines;
2. the rescheduling of £40,000 of the 2015/16 budget for Frensham Common Site Facilities Development into 2016/17 be approved, see paragraph 14;
3. the rescheduling of £120,000 of the 2015/16 budget for The Philips Memorial project into 2016/17 be approved, see paragraph 15;
4. the rescheduling for the Customer and Corporate Services projects set out in paragraph 16 be approved;
5. the rescheduling of £50,000 of the 2015/16 budget for the car park rolling programme into 2016/17 be approved, see paragraph 17; and
6. a virement of £50,000 from HRA Cyclical and Planned work into HRA Void work be approved, see paragraph 19.

### **[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]**

*[Reason: to review the 2015/16 budget against the General Fund and Housing Revenue Account forecast]*

7. **THAMES BASIN HEATHS SPECIAL PROTECTION AREA (SPA) AVOIDANCE STRATEGY REVIEW: DRAFT FOR CONSULTATION**

The Executive has approved the draft Thames Basin Heaths SPA Avoidance Strategy (Review) for public consultation.

**[It would not be appropriate to call-in this item as it is already included on the agenda for the Community Overview and Scrutiny Committee on 8 March 2016]**

*[Reason: to approve the draft Strategy for the purposes of consultation]*

8. APPROVAL TO SUBMIT PLANNING APPLICATIONS FOR THE CONVERSION OF FOUR COMMUNITY ROOMS

The Executive has given approval to the submission of planning applications to enable the four community rooms at Griggs Meadow, Gorselands, Stonepit Close and Woodyers Close to be converted to provide 5 affordable homes to meet local housing need.

**[This item has already been considered by the Corporate Overview and Scrutiny Committee]**

*[Reason: to seek approval to submit planning applications]*

9. FRENESHAM GREAT POND AND COMMON SITE AMENITIES UPGRADE PROJECT

The Executive has agreed that

1. a Common Land consultation be undertaken and an application for Common land consent be submitted to the Planning Inspectorate (PINS) in September 2016;
2. a planning application be submitted for the construction of a new facility, carpark reconfiguration, new play area and the demolition of existing building following the application to PINS; and
3. subject to the above being approved and a satisfactory business case, to give delegated authority to undertake a construction tender process to the Director of Finance and Resources and Director of Operations in consultation with the Portfolio Holders for Finance and Community Services.

**[COMMUNITY OVERVIEW AND SCRUTINY COMMITTEE]**

*[Reason: to seek various approvals to progress the project further]*

10. POST PAYMENT PARKING SCHEME PILOT

The Executive has agreed that

1. officers be authorised to proceed with the bid for grant funding from the Surrey County Council Town Centre Revitalisation Fund (£250,000 to £350,000) and if unsuccessful proceed with a bid for grant from the Surrey County Council Local Centre Improvement Fund (up to £30,000);
2. subject to obtaining the required external funding, officers be authorised to proceed with the installation of the Post Payment

Parking Scheme in Village Way and Stocklund Square car parks in Cranleigh for a trial period of one year; and

3. a review of the impact of the scheme on use and income be carried out at the end of the trial period of one year.

**[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]**

*[Reason: to seek approval to undertake a trial scheme in two car parks in Cranleigh]*

11. WEYDON LANE FORMER LANDFILL SITE - OPTIONS REVIEW

The Executive has considered the findings of the Weydon Lane Special Interest Group and RECOMMENDS to the COUNCIL that

1. a supplementary estimate of £50,000 be approved to undertake a detailed feasibility study into relocating the Farnham Football Club on to the Weydon Lane Site and making available their current site for housing; and
2. Ward Councillors and Farnham Town Council be consulted on this option.

**[This item is recommended to the Council for decision and is not subject to the call-in procedure]**

*[Reason: to consider the various options for the site and agree a way forward]*

12. SURRENDER AND RENEWAL OF GROUND LEASE - FARNCOMBE WANDERERS CRICKET PAVILION

The Executive has agreed that Farncombe Wanderers be permitted to surrender its existing lease and be granted a new lease on terms and conditions set out in the (Exempt) Annexe to the report, with other terms and conditions to be negotiated by the Estates and Valuation Manager.

**[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]**

*[Reason: to determine property related matters in the borough]*

13. EXECUTIVE DIRECTOR'S ACTIONS

The Executive noted the following action taken by the Executive Director after consultation with the Chairman and Vice-Chairman since its last meeting:

- i. Tree Risk Management

To authorise a virement of £25,000 to supplement the tree safety

budgets in Parks and Countryside and enable urgent tree works to be carried out.

15. PROPERTY DISPOSAL- FARNCOMBE

The Executive has agreed to RECOMMEND to the COUNCIL that the recommendations set out in the (Exempt) Annexe to this bulletin be agreed.

**[This matter is recommended to the Council for decision and is not subject to the call-in procedure]**

*[Reason: to deal with a disposal of land in the Borough]*

16. DISPOSAL OF LAND - FARNHAM

The Executive has agreed to RECOMMEND to the COUNCIL that the recommendations set out in the (Exempt) Annexe to this bulletin be agreed.

**[This matter is recommended to the Council for decision and is not subject to the call-in procedure]**

*[Reason: to deal with a disposal of land]*

**For further information or assistance, please telephone Emma McQuillan,  
Democratic Services Manager, on 01483 523351**